

**SAN LUIS OBISPO  
LOCAL AGENCY FORMATION COMMISSION**

**MINUTES OF NOVEMBER 20, 2008**

**Call to Order:**

The San Luis Obispo Local Agency Formation Commission meeting was called to order at 9:05 a.m. on Thursday, November 20, 2008, in the Board of Supervisors Chambers at the County Government Center in San Luis Obispo, California by Chairman Richard Roberts.

**Roll Call:**

**Commissioners Present:**

K. H. "Katcho" Achadjian, Bruce Gibson, Barbara Mann, Duane Picanco, Allen Settle, Vice Chairman David Brooks, and Chairman Richard Roberts. Alternate Commissioners Ed Eby and Tom Murray.

**Commissioners Absent:**

Alternate Commissioners Gary Nemeth and James Patterson.

**Staff:**

Paul L. Hood, Executive Officer, David Church, Deputy Executive Officer, Ray Biering, LAFCO Legal Counsel, Carolyn Goodrich, Substitute Clerk.

**Pledge of Allegiance:** Led by Chairman Roberts.

**Approval of Minutes:** Motion was made, seconded, and unanimously passed to approve the draft minutes of October 16, 2008.

**Non-Agenda Public Comments:** Alternate Commissioner Ed Eby, Nipomo CSD, reported that the draft EIR for the Santa Maria Water Project has been issued and hard copies of the report, or CDs, are available at the District. Comments will be accepted through January 9, 2009.

**Consent Agenda Items:** None.

**Regular Matters:**

**Item A-1: LAFCO File 2-S-08: Consideration of Municipal Service Review and Sphere of Influence Determination for the Santa Margarita Fire Protection District.** Mr. Hood, LAFCO Executive Officer, introduced this item, which was continued from the October 16, 2008 meeting. Mr. Church, LAFCO Deputy Executive Officer, provided a PowerPoint presentation.

The Commission, during the October 16 meeting, directed Staff to submit a letter to the Board of Supervisors regarding the potential impacts to the District of the Santa Margarita Ranch development. Mr. Hood reported that staff had submitted the letter and presented the issue to the Board of Supervisors on November 19, 2008.

**Chairman Roberts** opened the meeting to public comments.

**Beth Gorril**, President, Santa Margarita Fire District, supported the staff recommendations and

thanked staff for preparing the report.

**Chairman Roberts** closed the meeting to public comment.

**Motion was made by Commissioner Settle to (1) approve the CEQA Exemption found Exhibit A. The Sphere of Influence Update and Municipal Service Review does not change or modify the existing Sphere of Influence boundary and therefore will not cause a significant environmental impact; and (2) approve the Sphere of Influence Update and Municipal Service Review prepared for the Santa Margarita Fire Protection District found in Exhibit C. Seconded by Commissioner Gibson and unanimously passed with a roll call vote.**

**Special Matters:**

**Item B-1: Sphere of Influence (SOI) and Municipal Service Review (MSR) Work Plan Update.** Mr. Hood introduced this item. Mr. Church provided a PowerPoint presentation.

Discussion centered on the 5-year review and determinations regarding whether updating Sphere of Influence and Municipal Service Reviews are necessary.

**Chairman Roberts** opened the meeting to Public Comment and seeing none closed the meeting to Public Comment.

**Motion was made by Commissioner Achadjian to approve the Work Plan for updating the Spheres of Influence and Municipal Service Reviews. The motion was seconded by Commissioner Picanco. Motion carried with a unanimous vote.**

**Item B-2: LAFCO Policies and Procedures.** Mr. Hood introduced this item.

Discussion centered on updating the policies to account for legislative changes.

**Motion was made by Commissioner Brooks to approve the LAFCO Policies and Procedures. The motion was seconded by Commissioner Achadjian. Motion carried with a unanimous vote.**

**Informational Items:**

**Item C-1: Status Report - Avila Beach Community Services District Sphere of Influence Update and Municipal Service Review.**

Mr. Church introduced the item and provided an update. No action was taken.

**Item C-2: Report on the CALAFCO Board of Directors Meeting of November 7, 2008.**

**Commissioner Settle** provided an update on the November 7, 2008 Board of Directors meeting. Mr. Hood stated that he gave financial reports during the meeting in his role as CALAFCO's Executive Officer.

**Commissioner Comments:** None.

**Legal Counsel Comments:** None.

**Executive Officer Comments:**

Mr. Hood thanked Carolyn Goodrich, Board Secretary for the San Luis Obispo County Integrated Waste Management Authority (IWMA) for substituting for Commission Clerk Donna Bloyd.

Adjournment: With no further business before the Commission, the meeting adjourned at 9:55 a.m. until the next meeting scheduled for December 18, 2008 at 9:00 a.m. in the Board of Supervisors Chambers at the County Government Center in San Luis Obispo.

**THESE MINUTES ARE NOT OFFICIAL NOR ARE THEY A PERMANENT PART OF THE RECORD UNTIL THEY ARE APPROVED BY LAFCO COMMISSIONERS AT THE NEXT REGULAR MEETING.**

Respectfully submitted,

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Carolyn Goodrich, Substitute Clerk