




LAFCO - San Luis Obispo - Local Agency Formation Commission
SLO LAFCO - Serving the Area of San Luis Obispo County

TO: MEMBERS, FORMATION COMMISSION

FROM: DAVID CHURCH, AICP, EXECUTIVE OFFICER 

DATE: OCTOBER 21, 2010

SUBJECT: FIRST QUARTER 2010/11 LAFCO BUDGET STATUS REPORT- JULY, AUGUST AND SEPTEMBER-2010

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Executive Officer

RAYMOND A. BIERING
Legal Counsel

MIKE PRATER
Analyst

DONNA J. BLOYD
Commission Clerk

Attached is the First Quarter Budget Report for the 2010/11 fiscal year. Overall first quarter expenditures are at 25% with 25% of the fiscal year complete. Salaries and benefits are 23% expended and Services and Supplies are at 32% expended.

One time expenditures for the County Auditors Office Services, CALAFCO membership dues and insurance are paid in the first quarter. This is the typical expenditure pattern for the first quarter LAFCO budget and the reason why expenditures are at 32%.

All charges to the funding agencies have been paid by the Cities, County, and Special Districts. Revenues from application processing fees have yet to be received in the first quarter. The Orcutt Specific Plan annexation is expected to be submitted in the second quarter. The Broad Street annexation application was submitted in the second quarter.

Fiscal Year 2010-11 LAFCO Budget Status Report
First Quarter Report

9/30/2010

| EXPENDITURES SUMMARY | Adopted 10-11 | Expenditure YTD | Projected Yr End | Balance YTD | % Expended |
|-----------------------------|----------------------|------------------------|-------------------------|--------------------|-------------------|
| Salaries | 196,707 | 45,215 | 196,707 | 151,492 | 23% |
| Benefits & Payroll Taxes | 145,371 | 33,381 | 145,371 | 111,990 | 23% |
| Services and Supplies | 115,613 | 37,322 | 115,613 | 78,291 | 32% |
| Total Expenses | 457,691 | 115,918 | 457,691 | 341,773 | 25% |

| EXPENDITURES DETAIL | Adopted 10-11 | Expenditure YTD | Projected Yr End | Balance YTD | % Expended |
|---|----------------------|------------------------|-------------------------|--------------------|-------------------|
| Salaries and Benefits | | | | | |
| Salaries | 196,707 | 45,215 | 196,707 | 151,492 | 23% |
| Benefits & Payroll Taxes | 145,371 | 33,381 | 145,371 | 111,990 | 23% |
| Subtotal Salaries & Benefits | 342,078 | 78,596 | 342,078 | 263,482 | 23% |

| Services and Supplies | Adopted 10-11 | Expenditure YTD | Projected Yr End | Balance YTD | % Expended |
|---|----------------------|------------------------|-------------------------|--------------------|-------------------|
| Food | 1,000 | 70 | 1,000 | 930 | 7% |
| Maintenance - Equipment | 500 | 176 | 500 | 324 | 35% |
| Maintenance - Software | 400 | 0 | 400 | 400 | 0% |
| CALAFCO/Other Memberships | 3,750 | 2,200 | 3,750 | 1,550 | 59% |
| Office Supplies | 2,700 | 1,009 | 2,700 | 1,691 | 37% |
| Commissioner/Consultant Exp | 10,000 | 1,737 | 10,000 | 8,263 | 17% |
| Publication/Legal Notices | 1,000 | 0 | 1,000 | 1,000 | 0% |
| Rent | 38,500 | 12,226 | 38,500 | 26,274 | 32% |
| Small Equipment | 250 | 0 | 250 | 250 | 0% |
| Large Equipment | 500 | 0 | 500 | 500 | 0% |
| Computer Software | 250 | 0 | 250 | 250 | 0% |
| Employee Mileage | 700 | 0 | 700 | 700 | 0% |
| Commissioner Mileage | 2,000 | 282 | 2,000 | 1,718 | 14% |
| Airfare/Public Transportation | 1,000 | 0 | 1,000 | 1,000 | 0% |
| Accommodations/Travel | 4,000 | 0 | 4,000 | 4,000 | 0% |
| Auto Allowance | 5,400 | 1,246 | 5,400 | 4,154 | 23% |
| Training/Conf Registration | 4,000 | 2,811 | 4,000 | 1,189 | 70% |
| Utilities | 3,250 | 556 | 3,250 | 2,694 | 17% |
| Car/Vehicle Rentals | 1,000 | 0 | 1,000 | 1,000 | 0% |
| Postage | 1,500 | 110 | 1,500 | 1,390 | 7% |
| Custodian | 910 | 195 | 910 | 715 | 21% |
| Copying | 1,250 | 121 | 1,250 | 1,129 | 10% |
| ITD-SAP/Board Chambers | 850 | 117 | 850 | 733 | 14% |
| Phones/Voice | 1,450 | 195 | 1,450 | 1,255 | 13% |
| County Auditor | 6,453 | 6,453 | 6,453 | 0 | 100% |
| Insurance | 8,000 | 4,381 | 8,000 | 3,619 | 55% |
| Legal Counsel/Other Co Billings | 15,000 | 3,437 | 15,000 | 11,563 | 23% |
| Subtotal Services & Supplies | 115,613 | 37,322 | 115,613 | 78,291 | 32% |

| | | | | | |
|-----------------------|----------------|----------------|----------------|----------------|------------|
| Total Expenses | 457,691 | 115,918 | 457,691 | 341,773 | 25% |
|-----------------------|----------------|----------------|----------------|----------------|------------|

| REVENUE DETAIL | Adopted 10-11 | Realized YTD | Projected Yr End | Balance YTD | % Realized |
|-------------------------------------|----------------------|---------------------|-------------------------|--------------------|-------------------|
| Interest | 2,500 | 0 | 2,500 | -2,500 | 0% |
| Environmental Assessment Fees | 2,000 | 0 | 2,000 | -2,000 | 0% |
| Sphere of Influence Fee | 2,000 | 0 | 2,000 | -2,000 | 0% |
| LAFCO Processing Fees | 9,000 | 0 | 9,000 | -9,000 | 0% |
| Other Revenue | 1,000 | 50 | 1,000 | -950 | 5% |
| Sub-Total w/o Agency Charges | 16,500 | 50 | 16,500 | -16,450 | 0% |
| LAFCO Charges to Agencies | 441,191 | 441,191 | 441,191 | 0 | 100% |
| Total Revenue | 457,691 | 441,241 | 457,691 | -16,450 | 96% |