

IN THE LOCAL AGENCY FORMATION COMMISSION
COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA

Date: May 16, 2019

PRESENT: Chairperson Compton, Vice-Chair Murray, Commissioners Arnold, Enns, Fonzi, Ochylski and Alternate Commissioners Eby and Jensen

ABSENT: Commissioner Waage, and Alternate Commissioners Gregory and Peschong

RESOLUTION NO. 2019-03

**RESOLUTION ADOPTING THE FISCAL YEAR 2019-20
LAFCO BUDGET**

The following resolution is now offered:

WHEREAS, the Executive Officer has given the notices required by law and forwarded the LAFCO budget to officers, persons and public agencies as prescribed by law; and

WHEREAS, the matter was set for public hearing at 9:00 a.m. on Thursday, April 18, 2019, a staff report prepared, and the public hearing was duly conducted and the proposed LAFCO Budget for Fiscal Year 2019-2020 was adopted; and

WHEREAS, at said hearing, this Commission heard and received all oral and written protests, objections and evidence which were made, presented, or filed, and all persons present were given the opportunity to hear and be heard in respect to any matter relating to said proposed budget; and

WHEREAS, the Commission considered the Proposed Budget at the April 18, 2019 meeting and approved the Adopted Budget for Fiscal Year 2019-2020 on May 16, 2019;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Local Agency Formation Commission of the County of San Luis Obispo, State of California, as follows:

1. That the recitals set forth hereinabove are true, correct, and valid.
2. That pursuant to Government Code Section 56381(a), the Commission hereby

adopts a Final Budget for Fiscal Year 2018-19 in the amount of \$671,625 as set forth in Exhibit A. The amount charged to the Cities, Special Districts and County, after deducting fees from applications and the use of reserves/fund balance is \$618,625. This amount will be charged to the Funding Agencies based on the formula and procedure contained in the Cortese-Knox-Hertzberg Act and as implemented by the County Auditor-Controller's office.

3. That the San Luis Obispo LAFCO finds that it can accomplish its legislative purpose and adopted work plan with the adopted budget as required by Cortese-Knox-Hertzberg Act.
4. That the Executive Officer of this Commission is authorized to mail copies of the Final Budget in the manner provided by law.

Upon a motion of Commissioner Fonzi seconded by Vice-Chair Murray, and on the following roll call vote:

AYES: Commissioner Fonzi, Vice-Chair Murray, Commissioners Arnold, Enns, Ochylski and Chairperson Compton

NAYS: None

ABSTAIN: None



Lynn Compton, Chairperson Date
Local Agency Formation Commission

ATTEST:

 5/20/19

David Church Date
LAFCO Executive Officer

APPROVED AS TO FORM AND LEGAL EFFECT:

 5/28/19

Brian Pierik Date
LAFCO Legal Counsel

Exhibit A
San Luis Obispo Local Agency Formation Commission
 Adopted Budget - Fiscal Year 2019-2020

Adopted 5/16/2019

EXPENDITURES SUMMARY	Current Year	Expense YTD	Proj. Yr End	Adopted 19-20	Inc/Dec	% Inc/Dec
Salaries	309,291	237,245	308,900	306,297	-2,994	-1%
Benefits and Taxes	228,782	171,498	223,319	238,231	9,449	4%
Services and Supplies	130,017	102,832	125,524	127,097	-2,920	-2%
Total Expenses	668,090	511,575	657,743	671,625	3,535	0.5%

EXPENDITURES DETAIL	Current Year	Expense YTD	Proj. Yr End	Adopted 19-20	Inc/Dec	% Inc/Dec
Salaries and Benefits						
Salaries	309,291	237,245	308,900	306,297	-2,994	-1%
Benefits and Taxes	228,782	171,498	223,319	238,231	9,449	4%
Subtotal Salaries & Benefits	538,073	408,743	532,219	544,528	6,455	1.2%
Variable Costs (%):						
FICA -Employer Match	19,176	13,571	19,176	18,990	-186	-1%
Medicare - Employer Match	4,485	3,678	4,500	4,441	-44	-1%
Retirement-Employer Contribution *	103,532	77,440	100,953	103,595	63	0%
Retirement-Employer for Employee	31,951	24,989	31,951	31,647	-304	-1%
Retirement - Employee Contribution *	21,220	14,339	18,640	22,313	1,093	5%
Pension Obligation Bond Payment	20,739	15,111	20,739	20,439	-300	-1%
SUI-Employer Contribution	2,500	378	500	2,500	0	0%
Fed Unemploy Tax-Employer Cont	300	0	0	300	0	0%
Fixed Costs (\$):						
Health Plan/Café Cash	35,100	28,331	35,100	45,000	9,900	28%
Life Insurance	0	0	0	0	0	0%
Def Comp - EO Employer Match	11,000	8,000	10,400	11,000	0	0%
Total Benefits	228,784	171,498	223,319	238,231	9,130	4%

* Split Employer/Employee 2.6% pension rate increase

Services and Supplies	Current Year	Expense YTD	Proj. Yr End	Adopted 19-20	Inc/Dec	% Inc/Dec
Food	800	357	500	800	0	0%
Maintenance - Equipment	300	43	0	300	0	0%
Maintenance - Software	500	0	200	500	0	0%
CALAFCO/Other Memberships	4,400	4,665	4,708	4,400	0	0%
Office Supplies	2,500	1,238	1,800	2,500	0	0%
Commissioner/Consultant Expenses	19,000	16,120	18,000	10,000	-9,000	-47%
Publication/Legal Notices	800	1,034	2,500	800	0	0%
Rent	38,000	30,565	36,700	38,000	0	0%
Small Equipment	400	0	0	400	0	0%
Large Equipment	1,000	70	600	1,000	0	0%
Computer Software	500	240	400	500	0	0%
Employee Mileage	200	0	0	200	0	0%
Commissioner Mileage	1,800	915	1,200	1,800	0	0%
Airfare/Public Transportation	500	0	0	500	0	0%
Accommodations/Travel	5,000	1,819	2,600	4,000	-1,000	-20%
Auto Allowance	5,400	4,154	5,400	5,400	0	0%
Training/Conf Registration	4,500	4,477	5,000	4,500	0	0%
Utilities	4,000	2,852	3,900	4,000	0	0%
Car/Vehicle Rentals	1,000	459	700	1,000	0	0%
Postage	1,000	110	400	1,000	0	0%
Custodian	1,000	720	1,000	1,000	0	0%
Copying	800	0	400	800	0	0%
ITD-SAP/Board Chambers	850	465	700	850	0	0%
Phones	1,200	831	1,200	2,600	1,400	117%
County Auditor	7,991	7,991	7,991	8,247	256	3%
Insurance/Worker Comp/Liability	8,000	6,285	7,200	8,000	0	0%
Legal Counsel/Other Co Billings	18,576	17,425	22,425	24,000	5,424	29%
Subtotal Services & Supplies	130,017	102,832	125,524	127,097	-2,920	-2%

Total Expenses	668,090	511,575	657,743	671,625	3,535	0.5%
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Exhibit A
San Luis Obispo Local Agency Formation Commission
 Adopted Budget - Fiscal Year 2019-2020
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REVENUE DETAIL	Current Year	Realized YTD	Proj. Yr End	Adopted 19-20	Inc/Dec	% Inc./Dec.
Interest	2,500	4,753	5,000	3,000	500	20%
Environmental Fees	1,000	1,000	1,500	1,000	0	0%
Sphere of Influence Fee	1,000	0	0	1,000	0	0%
LAFCO Processing Fees	16,000	15,591	16,091	16,000	0	0%
Other Revenue/Grants/Insurance reimb.	0	0	0	0	0	
Sub-Total w/out Agency Charges	20,500	21,344	22,591	21,000	500	2%
LAFCO Charge to Agencies	617,590	617,590	617,590	618,625	1,035	0%
Total Revenue	668,090	638,934	640,181	671,625	3,535	1%
Use of Reserves/Fund Bal. (If needed)	30,000	0	17,562	32,000	2,000	7%

RESERVES and FUND BALANCE	Beginning Res./FB FY 18/19	% of Budget	Proj. Year End Fund Balance	Projected Year End Reserves	Estimated Res./FB FY 18/19	% of Budget
Reserves/Fund Balance	187,523	28.1%	187,523	169,961	137,961.46	21%
Use of fund balance - If needed			-17,562	-32,000		
Total	187,523	28.1%	169,961	137,961		

CHARGES TO AGENCIES

Agency Share	FY 2018-19	FY 2019-20	Inc/Dec	% Inc/Dec
Cities	205,863	206,208	345	0.17%
County	205,863	206,208	345	0.17%
Special Districts	205,863	206,208	345	0.17%
Total	617,590	618,625	1,035	0.17%